



Flathead County
Address Improvement Program
800 South Main Street
Kalispell, MT 59901

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Combined Petition for:

Road Name Assignment

Road Originates in Sec_____ Town_____ Rng_____

Application/Petition Type (check one):

☐ **Change an Existing Name**

☐ **Name an Unnamed Road**

Applicant/Contact Person:

Proposed Road Name:

Name: _____

Primary Name

Suffix (Rd, Ln, etc)

Address: _____

City / State / ZIP: _____

Contact Phone: _____

Email: _____

Please read the reverse side of this form before selecting a proposed road name.

I certify that the information contained in this application is true and complete, that an approvable name has been selected, and that the petition has been circulated to **all** eligible property owners for consideration.

For a petition to be considered complete, it must be circulated to all property owners. If a property is owned by more than one landowner, one signature will be accepted for purposes of this petition. To RENAME an a road with an existing names, petition must have 100% signatures of all landowners whose property abuts, transects, or has access from the road to be renamed. No majority requirement for naming a no name road.

Applicant/Contact Signature

Date

We, the undersigned, have an address assignment on the road, or own property along the road, do hereby petition in writing to name or rename a certain road in Flathead County, Montana, as shown on the attached map. I understand that naming the road may change my address depending on how my home or business is situated in relation to this road. I also understand that I will be notified by mail of the road name/address change when it becomes effective and must use the new address when notified of the change.

Assessor's Number (e.g. 0009782)	Owner Name (Last, First)	Mailing Address (e.g. P.O Box 123 Kalispell, MT 59901)	Existing Property Address (e.g. 123 Wrongname St. Kalispell, MT, 59901)	Owner's Signature

(Attach additional sheets, if necessary)

Page ____ of ____

ROAD NAMING/RENAMING PROCEDURES BY VOLUNTARY PETITION

Property owners in Flathead County have the opportunity to petition for a road name/ rename to the Flathead County Address Coordinator (hereinafter “Coordinator”). A property owner is a “petitioner” if their property has access off of the road to be named/ renamed, or is crossed by or adjacent to the road to be named/renamed.

The following procedure is to be followed to petition a road naming/renaming:

- 1) The petitioners must designate a primary contact person for the petition process. The primary contact person’s role is to communicate approvable proposed road names to the petitioners and act as a point of contact for the process.
- 2) The primary contact person must determine approvable road names by reviewing the **Flathead County Road Naming Conventions** and the **List of Unavailable Road Names** at the Flathead County Plat Room, or on-line at:

<ftp://ftp.co.flathead.mt.us/Addressing/>

If there is any question as to whether a proposed road name is approvable, the primary contact person should contact the Address Coordinator prior to suggesting a name to the petitioners.

- 3) The primary contact person should discuss (or mail) the approvable proposed road name(s) with the petitioners. At this point, the petitioners should select a proposed road name and submit it to the Address Coordinator using the **Combined Petition for Road Name Assignment** form. This form can be completed singly or in counter-parts.
- 4) Upon obtaining a majority petition:
 - a. A Notice of Hearing will be mailed to each petitioner informing them of the set date for the County Commission Public Meeting when the road naming/ renaming will be considered.
 - b. A Notice of Hearing will be published in the County Public Newspaper as a public hearing and item for discussion on the County Commission agenda.
 - c. At the public hearing, comments from the public will be taken.
 - i. The petition name will be recommended by the Address Coordinator for adoption. If opposition exists, the County Commissioners will hear the opposition and make a decision. Pending no opposition, the change will be approved.
 - d. Upon approval, a Resolution of Road Name Change/Assignment will be passed and delivered to the Clerk and Recorder. An effective date of change will be listed in said Resolution.
- 5) Notification of the new road name and new address (if applicable) will be sent to each petitioner. The County will install a road name sign(s) per County standards.